

**GALENA PARK INDEPENDENT SCHOOL DISTRICT
MINUTES OF THE BOARD MEETING**

Regular Meeting

Monday, August 12, 2019

Administration Building of Galena Park Independent School District, the address of which is 14705 Woodforest Blvd, Houston, Texas 77015

6:00 PM

The Board of Trustees of Galena Park Independent School District met for a Regular Meeting on Monday, August 12, 2019 with the following members present: President, Ramon Garza; Vice President, Jeff Miller; Secretary, Adrian Stephens; Trustees: Wilfred J. Broussard, Jr., and Dr. Angi Williams, Superintendent of Schools. Geneva Boyett recorded the minutes. Wanda Heath Johnson was absent. After the Oath of Office, Noe Esparza and Norma Hernandez took their seats.

At 5:29 p.m., President Ramon Garza stated that a quorum was present, and the Board would meet in Executive Session as authorized by Sections 551.001 through 551.084, et seq of the Texas Government Code pursuant to:

- A. **Section 551.074 Personnel - Deliberate appointment, employment, evaluation, re-assignment, duties, discipline or dismissal of a public employee.**
 - 1. Consider approval of the employment of contractual personnel as presented.
- B. **Section 551.072 Real Property - Discuss or deliberate purchase, exchange, lease or value of real property.**
 - 1. Consider authorizing the use of the power of eminent domain to acquire 0.1837 acres (8,000 square feet) of land being out of and a portion of 32.930 acres parent being Tracts 1D and 1E1, and a portion of Tracts 2 and 2A, situated in the J. Gordon Survey, Abstract 996, Harris County, Texas, for use in the future development of school related facilities.
- C. **Section 551.071 Attorney/Client Consultation - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.**

At 6:01 p.m., Mr. Garza announced that Executive Session was adjourned and the Board would meet in Public Session for the following action on items discussed in Executive Session.

Mr. Garza called for a motion to consider approval of the employment of contractual personnel as presented.

A motion was made by Jeff Miller and seconded by Wilfred Broussard. The motion passed with a vote of 4-0-0. (At this point, Mr. Esparza and Ms. Hernandez had not taken their Oath of Office.)

PUBLIC HEARING: At 6:01 p.m., Mr. Garza called the Public Hearing to order and introduced Dr. Mechelle Epps, Assistant Superintendent for Student Support Services, who provided the Annual Performance Report of the District's Optional Flexible School Day Program for the 2018-2019 school year. Mr. Garza thanked Dr. Epps and the Public Hearing was adjourned at 6:06 p.m.

REGULAR MEETING: At 6:06 p.m., Mr. Garza called the meeting to order. Trustee Broussard opened the meeting with a prayer followed by the pledges to the American and Texas flags which were led by Trustee Miller.

ADMINISTRATION OF OATH OF OFFICE: Judge Joe Stephens, Justice of the Peace - Precinct 3, administered the Oath of Office to Norma Hernandez and then Noe Esparza. After the Oath, both Trustees took their seats.

RECOGNITION: Dr. Williams and Ramon Garza recognized the following:

A. Business Partner:

- 1. Galena Park I.S.D. will recognize Patti Bell of Dream It. Do It. Southeast Texas and the Economic Alliance Houston Port Region for her outstanding support and commitment to the promotion and continuous support of GPISD's Career & Technical Education (CTE) program.

B. Parent Volunteer:

- 1. Galena Park I.S.D. will recognize Mrs. Renee Cantu for being an outstanding volunteer at North Shore Elementary, Cobb 6th Grade Campus, and North Shore Senior High School.

C. Employee:

- 1. Galena Park I.S.D. will recognize the following administrators and their assignments for the 2019-2020 school year.

Karen Bernal, Assistant Principal, James B. Havard Elementary School
 Sarah Castillo, Associate Principal, Galena Park High School
 Howard Cook, Assistant Principal, Galena Park High School
 Angelica Cuellar, Assistant Principal, Pyburn Elementary School
 Manuel Escalante, Principal, Woodland Acres Middle School
 Harold Fletcher, Senior Director for Facility Planning and Construction
 Dr. Wanna Glacona, Associate Superintendent for Human Resource Services
 Anna Gonzalez, Director for Grants & 504
 Julien Guillory, Director for Warehouse Operations Services
 Sherrhonda Johnson, Executive Director for School & Community Relations
 Elizabeth Lalor, Deputy Superintendent for Educational Support & School Administration
 Kresha Lane, Associate Principal, Joyce Zotz Education Center
 David Lovinggood, Deputy Principal, Joyce Zotz Education Center
 Sandy Mathews, Director for School & Community Relations
 Dr. Ostrova McGary, Associate Principal, North Shore Senior High School
 Michael McKay, Assistant Superintendent for Human Resource Services
 Diego Merino, Assistant Principal, Woodland Acres Middle School
 Scott Merry, Assistant Principal, North Shore Senior High School
 Charles Miller, Director for Maintenance
 Lemond Mitchell, Associate Principal, Galena Park High School
 Veronica Montemayor, Assistant Principal, Gerald D. Cobb 6th Grade Campus
 Christina Moore, Assistant Principal, Galena Park High School
 Jacqueline Moreno, Director for Elementary Math & Science
 Dr. Marley Morris, Director for Career & Technical Education
 Marcus Morrow, Principal, Joyce Zotz Education Center
 Chad Perry, Senior Director for Special Education
 Corey Roberts, Assistant Principal, W.C. Cunningham Middle School
 Tanisha Rogers, Assistant Principal, Joyce Zotz Education Center
 Amelle Sanchez, Associate Principal, North Shore Senior High School
 Ashley Sherrard, Associate Principal, Early College High School
 Rey Sims, Director for Special Education & Instruction

D. Student:

1. Galena Park I. S. D. will recognize the North Shore Senior High School Accounting Team and Computer Applications Team. North Shore Senior High School Accounting Team placed 2nd overall in the UIL State Academic Meet. Students Oscar Rovira placed 6th, Christian Lozano placed 9th and Wilmer Avila placed 18th. Computer Applications students Andrea Rodriguez placed 2nd, Alexis Junco placed 4th and Laisa Rocha Garcia placed 12th.

AUDIENCE ITEMS: There were no audience items.

BOARD COMMENTS: Mr. Garza welcomed the two newest Trustees to the Board.

ACADEMIC SPOTLIGHT: Mrs. Holli Malloy, Executive Director for Curriculum & Instruction, presented the Academic Spotlight with a video highlighting excellence in Curriculum & Instruction.

REPORTS: Mr. Garza introduced Harold "Sonny" Fletcher, Senior Director for Facilities Planning and Construction, who provided a 2016 Bond Program construction update.

Then Mr. Garza introduced Jerid Link, Executive Director for Human Resource Services – Compliance & Hearings, who presented the Texas Association of School Boards Localized Policy Manual Update 113 as presented for the Board of Trustees review at first reading.

NEW BUSINESS – ACTION:

Mr. Garza asked the Board if there was a motion to approve the Interlocal Agreement with Harris County Public Health to utilize Galena Park ISD facilities during a public health emergency. A motion was made by Wilfred Broussard and seconded by Adrian Stephens to approve the Interlocal Agreement as presented. The motion passed with a vote of 6-0-0

Mr. Garza asked the Board if there was a motion to ratify the Builders Risk Insurance with Devlin & Medrano Insurance Agency, LLC, via Request for Proposal (RFP) 17-014, at an estimated amount of \$27,343 for the following district projects: Green Valley Elementary – HVAC Upgrade, Cobb Sixth Grade Campus – Gymnasium Addition, Galena Park I.S.D. Childcare Center and the Summer 2019 Renovations as presented. A motion was made by Jeff Miller and seconded by Adrian Stephens to approve the ratification as presented. The motion passed with a vote of 5-0-1. Mr. Garza abstained.

Mr. Garza asked the Board if there was a motion to approve the renewal for the period of September 1, 2019 through September 1, 2020, and delegate authority to the Superintendent, or designee, to negotiate and execute a contract for General Liability, Automobile Liability & Physical Damage, Crisis Management, Cyber, Crime and Educator's Legal Liability Insurance provided by Texas Political Subdivisions Joint Self Insurance Fund, through an Inter-local Agreement for an amount to exceed \$50,000. A motion was made by Wilfred Broussard and seconded by Adrian Stephens to approve the renewal as presented. The motion passed with a vote of 5-0-1. **Mr. Miller abstained.**

Mr. Garza asked the Board if there was a motion to name Wanda Heath Johnson as delegate and Adrian Stephens as alternate to the 2019 TASB Delegate Assembly to be held in Dallas, Texas, on September 21, 2019. A motion was made by Jeff Miller and seconded by Wilfred Broussard approve the delegate and alternate as presented. The motion passed with a vote of 6-0-0.

Mr. Garza asked the Board if there was a motion to hire two new positions for the 2019-2020 school year. A motion was made by Wilfred Broussard and seconded by Adrian Stephens to approve the new positions as presented. The motion passed with a vote of 6-0-0.

CONSENT AGENDAS – ACTION: So that audience members might better understand the Consent Agenda process, Mr. Garza stated that the Board members receive Agenda Items prior to each Board meeting and are given adequate time to go through each Agenda Item thoroughly and to ask questions of the staff, if needed.

Mr. Garza asked the Board if any item from the **General Consent Agenda** should be removed for a separate vote. No item was requested for separate vote, and the General Consent Agenda was presented for a motion.

1. Consider approval of the minutes for the Workshop and Regular Meeting held on June 10, 2019, the Workshop and Special Meeting held on June 18, 2019, and the Special Meeting held on July 2, 2019.
2. Consider approval of the list of middle and high school Advanced Courses as presented.
3. Consider approval of the T-TESS appraisal for most teachers and the alternate appraisals for other staff members.
4. Consider approval of the Student Code of Conduct for the 2019-2020 school year.
5. Consider approval of the 2019-2020 Optional Flexible School Day Program Application.
6. Consider approval of the Galena Park ISD list of appraisers for the 2019-2020 school year.
7. Consider approval of the Galena Park ISD appraisal calendar for the 2019-2020 school year.

A motion was made by Jeff Miller and seconded by Wilfred Broussard to approve the General Consent Agenda as presented. The motion passed with a vote of 6-0-0.

Mr. Garza asked the Board if any item from the **Financial Consent Agenda** should be removed for separate vote. No item was requested for separate vote, and the Financial Consent Agenda was presented for a motion.

1. Consider approval of the software subscription for the service from SchoolStatus, LLC via Buyboard Contract Number 579-19 for an estimated amount of \$90,000 per year for three years.
2. Consider approval for the Lead Your School as trainers and consultant services and software access for instructional coach training, monitoring instruction with Power Walks, through Harris Country Department of Education Contract #18-013KJ at an estimated cost of \$100,000 for the 2019-2020 school year.
3. Consider approval of the proposed Budget Amendments for the month of July 2019.
4. Consider approval for the renewal of RFP 18-010 Pest Control for the period of September 1, 2019 through May 31, 2020, from Bug Man Pest Control, at an estimated annual expenditure of \$150,000.
5. Consider approval of the purchase of grocery supplies funded by Student Nutrition for the 2019-2020 school year as presented:
Hardie's Fresh Foods \$332,500
Kurz & Company \$300,000
Labatt Food Service \$6,111,000
Milk Products LP (Borden Dairy Company) \$1,900,000
Trident Beverage, Inc. \$90,000

6. Consider approval to call the public hearing for the purpose of discussing the 2019-2020 Budget and Tax Rate on Tuesday, August 27, 2019, at 5:00 pm to be held at the District's Administration Building and authorize the Administration to publish the required public notice.
7. Consider approval of the resolution committing 100% of Campus Activity Fund balance at August 31st of each fiscal year end as a portion of the Special Revenue Fund balance as presented.
8. Consider approval for the renewal of RFP 17-015 Warehouse Supplies for the period of September 1, 2019 through August 31, 2020, at an estimated annual cost of \$500,000 to vendors listed below:
Butler Business Products, LLC
Gateway Printing & Office Supply, Inc.
Graphics Unlimited, Inc.
Liberty Office Products
Nasco (Nasco Education, LLC)
Pyramid School Products
Delta Education (School Specialty, LLC)
Shiloh Printing LLC
The Tree House
9. Consider approval for the renewal of RFP 17-016 Custodial Supplies for the period of September 1, 2019 through August 31, 2020, at an estimated annual cost of \$200,000 to vendors listed below:
Buckeye Cleaning Center – Houston
Butler Business Products, LLC
Liberty Office Products
Matera Paper Company, Inc.
Pyramid School Products
10. Consider approval of the award of RFP 19-005R Beverage Vending Services, beginning September 1, 2019 through August 31, 2020, and delegate authority to the Superintendent, or designee, to negotiate and execute the contract on behalf of the District for the initial contract term of one year, with the option to renew for three (3) additional one-year terms for an estimated annual expenditure of \$75,000 with The American Bottling Company (Keurig Dr. Pepper).
11. Consider approval of the sale and execution of the resale deed for \$7,520 to purchase Lots 23 and 24, Block 15, Fidelity Addition.
12. Consider approval to purchase textbooks for the students in the Dual Credit Scholarship Program from Barnes & Noble College Booksellers at an estimated total amount of \$250,000.
13. Consider approval to pay the San Jacinto College District at an estimated amount of \$350,000 for the tuition for the students in the dual credit program for the 2019-2020 school year.
14. Consider approval for the Staffing Agreement between the District and Epic Health Services to provide Professional Services from July 1, 2019 to June 30, 2020 at an estimated amount of \$165,000.
15. Consider approval of the Interlocal Agreement with Harris County Department of Education - Academic and Behavior School - East (HCDE-ABS East) for the 2019-2020 services possibly exceeding the amount of \$50,000.
16. Consider approval of the North Shore Senior High School Auditorium Seating Replacement by School Specialty, Inc., via OMNIA Partners, Public Sector Contract #141608, for an estimated amount of \$160,000.
17. Consider approval of the pressure washing, painting/sealing, and repairs at North Shore Senior High School by Sea-Breeze Roofing, Inc., via Choice Partners Contract #17/038CG-12, for an estimated amount of \$300,000, and delegate authority to the Superintendent, or designee, to negotiate and execute a contract on behalf of the District.
18. Consider approval of the purchase of audiovisual equipment for the Administration Building Board Room from Ford Audio-Video Systems, LLC, via BuyBoard #563-18, for an estimated amount of \$200,000, and delegate authority to the Superintendent, or designee, to negotiate and execute a contract on behalf of the District.
19. Consider approval to increase and make changes to the Academic Stipends for the 2019-2020 school year.
20. Consider approval to add to the Non-Teaching Substitute Pay Schedule for the 2019-2020 school year.
21. Consider approval to increase the TRS ActiveCare District Contribution amount by \$50/month or 17.77%.

A motion was made by Wilfred Broussard and seconded by Jeff Miller to approve the Financial Consent Agenda as presented. The motion passed with a vote of 6-0-0.

INFORMATION: The following documents were presented for information:

A. Sonya George, Deputy Superintendent for Operational Support/Chief Financial Officer presented:

1. Donation Report for July 2019
2. Comparative Tax Collection Report for the period of September 1 through May 31 for fiscal years 2017-2018 and 2018-2019
3. Comparative Tax Collection Report for the period of September 1 through June 30 for fiscal years 2017-2018 and 2018-2019
4. Annual Report of the District's Cooperative Purchasing Program Management Fees for fiscal year 2019-2020.
5. Quarterly Investment Report for the Period of March 1, 2019 through May 31, 2019
6. 2016 Bond Program Financial Report as of June 30, 2019
7. Adjustment of the teacher step schedule

B. Elizabeth Lalor, Deputy Superintendent for Educational Support and School Administration presented:

1. Scoreboard Advertising Report
2. Early Head Start Policy Council Meeting Minutes - May 2019
3. Early Head Start Policy Council Meeting Minutes - June 2019
4. Early Head Start Update and Fund 205 Expenditure Report Summary - May 2019
5. Early Head Start Update and Fund 205 Expenditure Report Summary - June 2019

There being no other business before the Board at this time, the meeting was adjourned at 6:59 p.m.



Ramon Garza, President

ATTEST:



Adrian Stephens, Secretary